

Internal Guidelines

I. **Motions and Voting Procedures**

A. Motions: May be made and seconded only by voting members.

B. Voting:

1. Members have voting privileges after attending two (2) consecutive meetings.
2. In the event of a tie, the Chair can exercise his/her right to break such a tie.
3. A quorum is the simple majority of the voting members. Once a quorum is established at the meeting, it stays throughout the meeting.

B. **Locations:** Final selection of a location will be voted on by the Activities Subcommittee. The Chair should make follow-up call s to location to maintain goodwill and proper cleanup, etc.

C. **Provisions:** (Food, soda, decorations, etc.) All surplus provisions must be accounted for and returned to the designated storage place by the chair and the Vice-Chair.

D. **Entertainment:** All entertainment should be approved and voted on by members of the Activities subcommittee for Area-approved events.

1. In the event of a natural disaster (hurricane) on the day of the scheduled activity, or upon completion of any activity, all perishable foods bought should be anonymously donated to a reputable charity or recovery facility.

General Members:

1. One (1) day clean time.

Suggested attendance at the Area Activities subcommittee meetings. Assist in the planning, coordination, and implementing of area activities.