

Newsletter

Internal Guidelines

From current policy

1. VICE CHAIR: Nominated and elected by subcommittee.
 - a. Has one (1) year clean time
 - b. Has a working knowledge of the 12 steps and 12 traditions of NA
 - c. Has prior involvement in newsletterShall work with the Chair. Shall perform duties of the chair in his/her absence. Assists Chair in coordinating newsletter. Vice chair must attend all subcommittee meetings, and at least one RSC meeting.

2. SECRETARY: Nominated and elected by subcommittee
 - a. Has 6 months clean time
 - b. Has a working knowledge of the 12 steps and 12 traditions of NAKeeps a complete and updated member list with the names, addresses, recovery and Telephone numbers of all current members. Takes accurate minutes at meetings and will Make copies available upon request of chair. Assists the chair in maintaining the news-Letter sub-committee's records. Is responsible for all necessary correspondence and Provides each new voting member with a copy of subcommittee guidelines

3. GENERAL MEMBERS:
 - a. one day cleanSuggested attendance at the Area Newsletter subcommittee meetings. Assist in the planning, coordination and implementing of newsletter.